



ATWC-CS

REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY WAR COLLEGE AND CARLISLE BARRACKS  
CARLISLE, PENNSYLVANIA 17013-5219

5 December 2003

MEMORANDUM FOR Members of the Senior Service College Fellows, USAWC Class of AY2005

SUBJECT: Security Requirements for Senior Service College Fellows, U.S. Army War College

1. Congratulations on your selection as a Senior Service College Fellow of the U.S. Army War College (USAWC) for Academic Year 2005. As a senior service fellow of the USAWC, you are required to have the proper investigation initiated or completed as outlined in the security requirements.
2. If you do not currently possess a final Top Secret (TS) clearance, it is imperative that you take immediate action to initiate the proper investigation, as investigations are taking approximately twelve months for completion. Without the proper TS clearance, you will be precluded from attendance at classified lectures/seminars or other classified fellowship activities.
3. All students are required to complete Carlisle Barracks Security Form 633. A copy of this form with completion instructions is enclosed in your welcome packet.
4. If you are currently serving in a SCI position, your SSO must contact the Carlisle Barracks SSO @(717) 245-3551 to transfer your status. The unclassified email address is: SAAA-SSO-CBKS@CarlisleArmy.Mil.
4. If you have any questions concerning the above requirements, please contact Ms. Cindy Arnold, USAWC Security Office, Commercial (717) 245-4440 or DSN 242-4440 or email address is ATWC-CS@Carlisle.Army.Mil.

//s//

3 Encls

1. CBKS (AWC Security) Form 633
2. Special Instructions for Student and Security Officer
3. Return envelope

ELLA JEAN NICHOLS  
USAWC Security Manager